



# SPIRIT LAKE TRIBE

OFFICE OF THE TRIBAL CHAIRMAN

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DATE: July 27, 2011

TO: Spirit Lake Tribal Program Directors  
Spirit Lake Tribal Elders  
Spirit Lake Youth Group

FROM: Roger Yankton, Sr., Tribal Chairman

SUBJ: Implementation Training

This correspondence is being sent as a **“Formal Invitation”** to attend the **“Implementation Training”** on August 2, 3, 4, 2011. The training will be held at the Spirit Lake Casino and Resort beginning at 9am each day.

A copy of the tentative agenda is attached for your information. Please mark your calendars as this training is the second phase of implementing the Tribe’s Long Term Recovery Plan. Please bring a copy of the Long Term Recovery Plan that was distributed in December 2010.

Mr. Charles Dayton will facilitate the upcoming 3-day training. Mr. Dayton has posted an **on-line** Strategy Execution Capacity Assessment. Please follow the link: <http://slt.questionpro.com> and complete the survey before next week’s training. The information from the assessment will be compiled into one document and discussed at the training.

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If you have any questions, please direct to my attention. Thank you and I look forward to the working sessions that will initiate moving forward with our Long Term Recovery Plan.

Thank you

File copy

Attachment: Implementation Training Agenda



SPIRIT LAKE TRIBE  
 IMPLEMENTATION WORK SESSION OUTLINE  
 August 2-4, 2011

Invited Partners:

Chairman and Tribal Council  
 Spirit Lake Work Groups

Directors  
 Federal Partners – FEMA, HUD, EPA, EDA, Rural  
 Development

August 2	August 3	August 4
<p><b>MORNING</b></p> <ul style="list-style-type: none"> <li>➤ Post Colors – VFW Post #6547</li> <li>Flag &amp; Victory Song – Rhythm Riderz</li> <li>Invocation – Spirit Lake Elder</li> <li>➤ Welcome – Chairman Yankton</li> <li>➤ Comments – Tribal Council</li> <li>Crow Hill: Yvonne Dubois</li> <li>Fort Totten: Clarisse Brownshield</li> <li>St. Michael: Darwin Brown</li> <li>Wood Lake: Joel Redfox</li> <li>➤ ESF-14 – Timothy Gelson, ESF-14 Branch Director, FEMA</li> <li>➤ Spirit Lake Multi Hazard Mitigation Plan – Bonita Morin, HHPM, Spirit Lake EPA</li> </ul> <p><b>LUNCH – Provided by TERO</b></p> <ul style="list-style-type: none"> <li>➤ Charles Dayton, Consultant, Federal Partners, &amp; Spirit Lake Working Groups               <ul style="list-style-type: none"> <li>○ Strategic Leadership Training</li> <li>○ Roles of effective tribal councils</li> <li>○ Review organizational capacity assessment</li> <li>○ Review Recovery Project Priorities</li> <li>○ Partnership strategic planning</li> <li>○ Identify barriers</li> <li>○ Behavioral solutions</li> <li>○ Systems solutions</li> </ul> </li> <li>➤ ADJOURN</li> </ul>	<p><b>MORNING</b></p> <ul style="list-style-type: none"> <li>➤ Invocation/Housekeeping</li> <li>➤ Charles Dayton, Consultant &amp; Federal Partners               <ul style="list-style-type: none"> <li>○ Focus – re-write goals/projects using SMART language</li> <li>○ ALIGN – People and Processes to implement plans</li> </ul> </li> </ul> <p><b>LUNCH – Provided by TERO</b></p> <ul style="list-style-type: none"> <li>➤ EXECUTE – time and project management skills to implement plan</li> <li>➤ Staff develops work plans for priority goals/strategies to include: <i>Owners, Resources, Timelines</i></li> <li>➤ ADJOURN</li> </ul>	<p><b>MORNING</b></p> <ul style="list-style-type: none"> <li>➤ Invocation/Housekeeping</li> <li>➤ EXECUTE (Continued) – time and project management skills to implement plan</li> <li>➤ Staff develops work plans for priority goals/strategies to include: <i>Owners, Resources, Timelines</i></li> </ul> <p><b>LUNCH – Provided by TERO</b></p> <ul style="list-style-type: none"> <li>➤ Review and report implementation plans for key projects</li> <li>➤ Tribal Council ratifies updated plan (with new council members)</li> <li>➤ Develop plans to:               <ul style="list-style-type: none"> <li>○ Communicate <b>Recovery Plans</b> with staff and community</li> <li>○ Preparation for monthly plan review with council and management team</li> </ul> </li> <li>➤ Retire Colors</li> <li>➤ ADJOURN</li> </ul>