



Spirit Lake Tribe
P.O. Box 359
Fort Totten, North Dakota 58335
slthr@spiritlakenation.com

Job Title:

Fire Operations Manager

Date:

February 1, 2012

Position Summary: This position is located on a fire crew as a crewmember within the fire management organization. The purpose of this position is wild land fire suppression/management/control as a skilled firefighter on an engine or hand crew. Other wild land fire related duties that may involve fire prevention, patrol, detection, or prescribed burning. The incumbent will also be involved with the maintenance and repair of firefighting tools, and, equipment and facilities.

Major Duties:

- Serves as a skilled crewmember on an engine, helitack, or hand crew. Utilizes a variety of specialized tools, equipment, and techniques while actively suppressing wildfires, such as a Pulaski, shovel, McLeod, ax and chainsaw to control the spread of wildfire.
- As an assistant on a wild land fire engine, works as a trainee engine operator driving the engine, operating the pump and making hose lays under the direction of the engine foreman.
- Performs basic fire line activities such as line construction, hose layout, hose layout, operations of pumps and accessories, lopping and scattering of fuels using hand tools and holding patrolling, monitoring, and mop-up operations. Moves dirt, chops brush, small trees, etc/ to construct fire line. Is responsible for observing the rules of wild land firefighting safety. Applies practices and techniques to minimize resource damage.
- Serves as a skilled wild land firefighter on an organized crew during prescribed burns, monitoring and controlling the fire, and collecting data on fire weather and fire behavior. Also performs project work such as fuel inventory and hazard fuel reduction projects.
- Cleans, maintains, reconditions, and stores fire fighting tools and equipment. Inventories fire supplies and equipment.
- Services and makes minor repairs to engine; inspects, checks and services accessories such as pump, water lines, tank, reels, or pump power plant; and keeps in fire readiness. Inspects, cleans and stows hose. Makes emergency repairs and adjustments of pump while in use.
- May be assigned to fire lookout to provide detection and reporting of wildfires. Reports smoke and fire to dispatcher giving location, estimated size and other pertinent information. Reports weather and fire behavior information keeping the dispatcher and/or other officials informed of current conditions.
- May drive and operates a fire engine or apparatus. Responsible for positioning the fire engine or apparatus for safe and efficient operation.
- May perform project work such as fuel inventory, preparing associated reports, and hazard fuel reduction projects.
- May perform project work such as road and train maintenance, habitat manipulation, and miscellaneous equipment and facilities maintenance.

Knowledge required by the position:

- Knowledge of standard fire program requirements, supersession tactics, methods and procedures and skill in the use of wild land firefighting hand tools, radios, pumps and hoses, and chainsaws sufficient to

perform routinely assigned fire suppression and prescribed fire assignment in various types of fuels and under a variety of weather and terrain conditions.

- Knowledge of wild land fire behavior; causes of fire; influence of local wind, slope and moisture; and methods of extinguishing fire.
- Knowledge of wild land fire hazards, and accepted ground and aviation wild land fire safety practices and procedures to prevent injury and loss of life.
- Knowledge of fire apparatus operation and pumping mechanisms to ensure equipment is operated in a safe, efficient manner.
- Skill in the use of hand tools such as axes, shovels, Pulaski's, McLeod's, and power tools including chainsaws, to build fire line and extinguish burning materials as well as to maintain firefighting tools and equipment.
- Ability to operate four wheel drive pickup trucks and may require the ability to operate a fire engine.

Complexity :

The work of this position required the employee to recognize which of several techniques and procedures is

Physical Demands:

Duties involve rigorous fieldwork requiring above average physical performance, endurance and superior conditioning. Work requires prolonged standing, walking over uneven ground, and recurring bending, reaching, lifting and carrying of items weighing over 50 lbs and shared lifting and carrying of heavier items, and similar strenuous activities requiring at least average agility and dexterity.

Duties include demands for strenuous activities in emergencies under adverse environmental conditions and over extended periods of time. Operations of some specialized fire equipment can place physical stress on incumbent during fire activities.

Incumbent is subject to medical examination and must pass the work capacity test for arduous positions.

Work Environment:

The work is primarily performed in forest and desert environments in steep terrain where surfaces may be extremely uneven, rocky, covered with thick tangled vegetation, smoky conditions, etc. Temperatures commonly exceed 100 degrees F and fall below freezing. Risks include smoke inhalation, fire entrapment, snake or insect bites and stings, exposure to excessive machinery noise, and falling and rolling material. Personnel must adjust and cope with exposure to elements, dust and smoke, poor bivouac and eating situations under an unpredictable set of circumstances. Incumbent may be required to live in backcountry camps for extended periods of time. The hazardous nature of the work requires that personal protective equipment be worn (boots, hardhat, gloves, flame resistant clothing, etc.). Work may require travel by light fixed-wing or rotor aircraft.

Qualifications

This position requires a state valid driver's license. A pre-employment drug test is required along with random drug testing throughout employment. Advanced firefighter (FFT1).

Must have a minimum of 90 days of firefighting experience.

Selectee will be required to sign an agreement with the Spirit Lake Tribe to obtain incident commander Type 4 (ICT) within 1 year and prescribed Fire Burn Boss Type 2 (XB2) within 2 years from initial hiring date.

Individual hired will be given opportunities to complete task books and assignments for these qualifications once he/she is hired.

Job Location:	Spirit Lake Tribal Fire Department	Company Industry:	Spirit Lake Tribe Fire Department
Job Role:		Closing Date:	Until filled
Employment Status:	Full- time	Supervision	Spirit Lake Fire Management Officer.
Monthly Salary Range:	Negotiable/DOQ/competitive	Manages Others:	n/a
Number of Vacancies:	one	Other:	
Please Send Application to:			
Name:	Spirit Lake Human Resource Dept	Email:	slthr@spiritlakenation.com
Address:	P.O. Box 359	State	North Dakota
City:	Fort Totten, ND 58335	Zip/Postal Code:	58335
Phone:	701-766-1203 or 701-766-1215	Fax:	701-766-1272
Application Procedure	<p>Complete application/Completed resume/Application materials must clearly explain how experience and education are related to minimum qualifications and job duties. Copy of Credentials /License/Copy of college transcripts/copy of valid driver's license/Names, addresses, phone numbers and permission to contact three references/If seeking Indian Preference a copy of Tribal Enrollment must be attached/ If seeking Veteran's preference must include Form DD214/Authorization signature will be required for background check and drug testing.</p>		