Position Objective: This position is part of a cohesive group in making the Special Diabetes project work. This position is full-time employment for the duration of the grant 2016. Will develop, coordinate and implement effective health promotion programs that encourage healthy lifestyles.

Major Duties & Responsibilities

- Provide on-going guidance and implementation of health activities and develop exercise activities and comprehensive activities to pre-diabetic and diabetic clients, along with non-Diabetic clients identified within the high risk range of developing diabetes.
- Administer Fitness evaluation, strength training, and exercise program for individuals.
- Monitor exercise program success and satisfaction.
- Plan and monitor a variety of fitness programs such as physical conditioning, walking, running, swimming, in all areas of wellness.
- Coordinate and implement group exercise classes and fitness alternatives.
- Strengthen learning skills for lifestyle changes, healthy eating practices, and physical activity.
- Performs other job related duties as required or mandated by the supervisor.

Qualifications, Experience and Education required:

- High school diploma or equivalent required.
- Certification in health fitness or related field.
- HIPAA certification.
- CPR certification.
- First Aid certification.
- Must have a valid driver’s license.
- Proof of vehicle insurance.
- Knowledge of basic computer skill and/or data entry needs

Supervision and Guidance:
Direct supervision is provided by Registered Nurse.
**Work Conditions:**
The work conditions for this job description are:
- A North Dakota child abuse history clearance: acceptable criminal record report.
- The Spirit Lake Tribe maintains an at-will policy of employment.

**Physical Demands:**
- Must be able to lift 50 lbs.
- Creative individual with strong public relations abilities, professional appearance and attitude, and motivation is essential.

**Job Role:** Health Fitness Specialist  
**Company Industry:** SLT Special Diabetes Project  
**Exempt/Non-exempt** Non-Exempt  
**Closing Date:** July 03, 2015  
**Employment Status:** Full-time  
**Supervision** Registered Nurse  
**Monthly Salary Range:** $11.00 ph  
**Manages others** No  
**Number of Vacancies:** 1  

**Please Send Application to:**
**Name:** Spirit Lake Human Resource Dept  
**Email:** slthr@spiritlakenation.com  
**Address:** P.O. Box 97  
**State** North Dakota  
**City:** Fort Totten, North Dakota  
**Zip/Postal Code:** 58335  
**Phone:** 701-766-1203 or 701-766-1215  
**Fax:** 701-766-1272  

**Application Procedure**
Complete application/Completed resume/Application materials must clearly explain how experience and education are related to minimum qualifications and job duties. Copy of Credentials /License/Copy of college transcripts/copy of valid driver’s license/Names, addresses, phone numbers and permission to contact three references/If seeking Indian Preference a copy of Tribal Enrollment must be attached/ If seeking Veteran’s preference must include Form DD214/Authorization signature will be required for background check and drug testing.