



Spirit Lake Tribe
P.O. Box 359
Fort Totten, North Dakota 58335
mkeo@spiritlakenation.com

Job Title:	Law Enforcement Officer	Open Date:	April 10, 2024
SL Program:	Spirit Lake Tribe/BIA DOJ	Close Date:	Until filled

Position Objective: This position performs law enforcement duties, including investigation of the full range of investigative matters, apprehension, arrest, detention, or prosecution of persons violating applicable laws, rules, and regulations enacted to maintain order and protect and provide public safety to communities within the Spirit Lake Nation.

Major Duties & Responsibilities

- Investigating criminal activities, such as assault, homicide, robbery, vandalism, illegal possession or drugs/firearms, public intoxication, traffic incidents, and other activities.
- Develops operational plans; determines investigative priorities.
- Develops and selects appropriate investigative techniques; improves and maintains the quality of investigations.
- Enforces Federal and Tribal laws applicable to the Spirit Lake Nation.
- Keeps supervisor informed of progress and status of work.
- Collaborates with other law enforcement agencies, including state, tribal, and federal agencies, on cases and other law enforcement activities of mutual interest.
- Apprehending violators of Federal, Tribal, and/or State criminal laws.
- Applying for and executing search and arrest warrants; to use no unnecessary force or violence in making an arrest, search or seizure.
- Ensures established procedures are followed and all solvability factors have been exhausted on all cases.
- Ensures investigations are completed and all felony criminal cases containing prosecutorial merit are submitted to the appropriate prosecutorial venue in a timely manner.
- Testifying and presenting evidence to grand juries in cases involving felony violations.
- Ensures misdemeanor cases are submitted to the appropriate prosecutor in a timely manner.
- Patrol the Spirit Lake Nation to control traffic, prevent crime or disturbances of the peace and to arrest violators.
- Issue tickets to violators, locate, interview, and record eyewitness accounts of violations.
- Conduct surveillance of persons and area if warranted.

Qualifications, Experience and education required:

- Familiar with the Spirit Lake Tribe’s Law and Order code and all other laws and regulations applicable to the Spirit Lake Nation, and to attend such training sessions as the Tribal Council may direct.
- Familiar with and practice at all times principles of good police procedure.
- Peace Officer license or eligible to be licensed at time of hire.
- Experience working with Native American communities.
- Knowledge of firearms, investigative equipment and other equipment typically used in Law Enforcement.
- Strong organization, communication, and interpersonal skills.
- Must possess a valid ND drivers license and insurable under the SLT’s driving guidelines and maintain license throughout course of employment.
- Exhibit a high level of personal integrity and ethical conduct.
- Must pass a pre-employment drug test.
- Must pass a background check.
- This position requires that the incumbent meet initial and continuing qualifications in the use of firearms as outlined in the Gun Control Act of 1968, amended by the Lautenberg Amendment of 1996. An applicant whose background includes any of the following will be ineligible for considerations: 1.) convicted of a crime punishable by imprisonment exceeding one year; 2.) has any outstanding warrants or is a fugitive from justice; 3.) unlawful user of or addicted to any controlled substance; 4.) adjudicated as a mental defective or has been committed to a mental institution; 5.) illegally or unlawfully in the United States; 6.) renounced U.S. citizenship; 7.) subject to court-ordered restraining order from harassing, stalking, or threatening an intimate partner or child; or 8.) convicted of a misdemeanor crime of domestic violence.

Job Role:	Law Enforcement Officer	Company Industry:	Spirit Lake Tribe
Employment Status:	Full-time	Manages Others:	No
Grade	\$62,400.00	Supervision:	BIA DOJ Chief of Police
Number of Vacancies:	3		
Please Send Application to:			
Name:	Spirit Lake Human Resource Department	Email:	mkeo@spiritlakenation.com or tr.littlewind@spiritlakenation.com

Address:	P.O. Box 97	State	North Dakota
City:	Fort Totten, North Dakota	Zip/Postal Code:	58335
Phone:	701-381-0204 or 701-381-0361	Fax:	701-766-1272
Application Procedure			
	<p>Complete application/Completed resume/Application materials must clearly explain how experience and education are related to minimum qualifications and job duties. Copy of Credentials /License/Copy of college transcripts/copy of valid driver's license/Names, addresses, phone numbers and permission to contact three references/If seeking Indian Preference a copy of Tribal Enrollment must be attached/ If seeking Veteran's preference must include Form DD214/Authorization signature will be required for background check and drug testing.</p>		