



methods.

- Skill in prioritizing and planning.
- Skill in interpersonal relations.
- Skill in use of personal computer and a variety of job related software applications.

### **Supervisory Controls**

The supervisor assigns work in terms of very general instructions. The supervisor reviews completed work for compliance with procedures and the nature and propriety of the final results. Work is reviewed through conferences, reports, and observation of SLHC operations and patient outcomes.

### **Guidelines**

Guidelines include state and federal laws and regulations, SLHC policies and procedures, SLHC Medical Staff Bylaws, professional standards of medical practice, medical standing orders, and Centers for Medicare and Medicaid Services Conditions of Participation manual. These guidelines are not applicable to every situation encountered and require independent judgment, selection and interpretation in application.

### **Complexity/Scope of Work**

This position consists of patient care duties. The purpose of this position is to provide patient care to the patients of the SLHC.

### **Contacts**

Contacts are typically with patients, SLHC employees, members of the general public, personnel of other IHS facilities, and providers. Contacts are primarily for obtaining, furnishing, exchanging and providing factual medical information.

### **Physical Demand / Work Environment**

The work is typically performed standing or sitting. The work is typically performed in a clinic setting which requires normal safety precaution for infection control and environmental safety measures.

While performing the duties of this job, the employee is regularly required to stand and sit, talk, and hear. The employee is frequently required to reach with hands and arms. The employee must regularly lift and /or move light objects, and occasional lift heavier objects.

The noise level in the work environment is usually moderate.

### **Supervisory and Management Responsibility**

None

### **Minimum Qualifications**

- Completion of an accredited Physician Assistant, Advanced Practice Nurse, or Nurse Practitioner Program.
- One year of experience in the occupational field, sufficient to understand the major duties of the position, and to be able to answer questions and resolve problems is preferred.
- Must have a permanent, full, and unrestricted license as an Advanced Practice Nurse or Nurse Practitioner. Must have and maintain national certification as an Advanced Practice Nurse or Nurse Practitioner as well as prescriptive privileges.
- Must obtain and maintain medical staff clinical privileges, including any licensure requirements.
- Current BLS certification, ACLS certification, and PALS certification.
- Must successfully pass a criminal and background check and a pre-employment drug screen.

<b>Job Location:</b>	Spirit Lake Health Center	<b>Company Industry:</b>	Spirit Lake Health Center
<b>Job Role:</b>	Nurse Practitioner		
<b>Employment Status:</b>	Full- time	<b>Supervision</b>	Medical Director
<b>Salary Range:</b>	DOQ	<b>Manages Others:</b>	no
<b>Number of Vacancies:</b>	1	<b>Other:</b>	

**More detailed job description can be picked up in the Human Resource Department for this opening.**

**Please Send Application to:**

<b>Name:</b>	Spirit Lake Tribe Human Resource Department	<b>Email:</b>	<a href="mailto:katerid@spiritlakenation.com">katerid@spiritlakenation.com</a> or <a href="mailto:MKeo@spiritlakenation.com">MKeo@spiritlakenation.com</a>
<b>Address:</b>	P.O. Box 97	<b>State</b>	North Dakota
<b>City:</b>	Fort Totten	<b>Zip/Postal Code:</b>	58335
<b>Phone:</b>	701-381-0204 or 701-381-0864	<b>Fax:</b>	701-766-1272

<b>Application Procedure</b>	Complete application/Completed resume/Application materials must clearly explain how experience and education are related to minimum qualifications and job duties. Copy of Credentials /License/Copy of college transcripts/copy of valid driver's license/Names, addresses, phone numbers and permission to contact three references/If seeking Indian Preference a copy of Tribal Enrollment must be attached/ If seeking Veteran's preference must include Form DD214/Authorization signature will be required for background check and drug testing.
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