



SPIRIT LAKE TRIBE COVID-19 HARDSHIP GRANT #4 PROGRAM 2ND EXTENSION

INSTRUCTIONS FOR CONFIDENTIAL GRANT APPLICATION

The Spirit Lake Tribe has extended the COVID-19 Hardship Grant #4 Program to provide financial relief to tribal members who have suffered financial impacts as a result of the COVID-19 public health emergency due to the loss of income, closure of businesses and stay at home orders and increased expenses attributable to the pandemic. To receive a grant, an applicant must demonstrate eligibility for a grant on an application supported by information showing need.

Applicants: To qualify for a grant, an applicant must be an enrolled Tribal member, must be 3 years of age or older by SEPTEMBER 30, 2023, by the time the grant is awarded. A grant shall be for the amount of actual COVID-19 impacts shown for the applicant up to a maximum of \$1,000 for tribal members 18 and older and school age children 3 to 17 years shall receive up to a maximum of \$500.00. **No person is eligible for a grant while incarcerated.**

Applicants must provide information about financial impacts attributable to COVID-19 such as job loss, reduced work hours, lost family business income, other adverse income impacts attributable to COVID-19 public health emergency. Additional or increased food and household expenses due to price increases, added travel due to shortages when shopping, unable to pay rent or mortgage, electricity, medical, and other expenses due to the COVID-19 public health emergency. For travel use extra miles per week round trip times .56 cents = total expense. Attach receipts, bills, any other documents if available.

Applicants must provide honest, accurate information supported by available documentation. An application may be submitted for all members of a household, including children who are legal dependents, comprised of members of an immediate or extended family residing together. Or, individual adults may submit a separate application. This program applies to Tribal members whether living on or off the reservation.

The application shall include information on lost income and added expenses attributable to the COVID-19 public health emergency from August 15, 2022 to the date of application and estimated to Spirit Lake Tribe 30, 2023. Receipts and other documentation supporting the application shall be included with the application as much as possible when available, however while strongly encouraged, a receipt for every expense is not required.

Do not include receipts for medical expenses due to privacy.

Grantees should consult with their tax advisor regarding taxability of grant funds.

Applications may be submitted as follows:

Cathy Twohearts at cathyt@spiritlakenation.com

Mail: Spirit Lake Tribe Attn: COVID-19 HARDSHIP GRANT #4 PROGRAM, PO Box 359, Fort Totten, ND 58335

Drop-off: Spirit Lake Tribal Administration Building, Attn: COVID-19 HARDSHIP GRANT #4, 816 3rd AVE N, Fort Totten, ND 58335

Phone: 701-381-6209

Fax: 701-766-4126 or 701-766-4739

Applications must be received by SEPTEMBER 30, 2023.

Please allow up to two weeks for processing time. All grants will be mailed due to COVID-19 social distancing for safety of all concerned.