



Spirit Lake Tribe
P.O. Box 359
Fort Totten, North Dakota 58335
katerid@spiritlakenation.com

Job Title:	Summer Youth Outreach Coordinator	Open Date:	June 7, 2023
SL Program:	Spirit Lake Recovery & Wellness	Close Date:	June 14, 2023

Position Objective: To provide services that promote a proactive cultural process to address health and wellness for youth individuals by enhancing protective factors that increase knowledge, skills, and attitudes toward healthy choices. Selective prevention strategies target subgroups known to be at higher risk of substance use or misuse than the general population.

Major Duties & Responsibilities

- Provides evidence-based prevention education curriculum to appropriate aged youth assigned by supervisor
- Must maintain curriculum design fidelity and be responsible for following curriculum guidelines.
- Must conduct a minimum of 30-minute alcohol, tobacco, and other drugs presentations for youth with an educational goal, that is objective specific to prevent or reduce use among the youth
- Responsible for problem identification and referral for the youth in the program
- Maintain a safe work/learning environment at all times
- Network with other prevention and social service agencies with the Spirit Lake reservation to include prevention, intervention, treatment of mental health, etc., in order to identify needs and make referrals as necessary
- Responsible for drug testing clients randomly to ensure sobriety
- Must conduct the seven teaching as part of the youth identifying their cultural identity and purpose and provide instruction by talking circles
- Responsible for attending weekly staff meetings to inform the status and problems, review measure goals, and receive instruction on further program development and problem-solving.
- Must have reliable transportation
- In addition to all the above duties, the Summer Youth Outreach Coordinator is responsible for carrying out all other work-related duties that may be assigned by the Program Director.

Qualifications, Experience, and education required:

- Certified North Dakota Teacher license
- 5 years of teaching experience to plan, establish and teach selected curriculum
- Background knowledge of the cultural seven teaching and talking circles

- Three years experience in mental health-related fields/topics
- Must be an enrolled member of the Spirit Lake Tribe
- Must pose drug testing certification to administer tests
- Valid North Dakota Driver's License. Must maintain a current, active and unrestricted ND Driver's License through course of employment, insurable under SLT Driving policy.
- Must successfully pass a criminal and background check, and pre-employment drug screening

Job Role:	Coordinator	Department	Recovery & Wellness
Employment Status:	Temporary	Supervision:	Recovery & Wellness Director
Hourly Salary Range:	DOQ	Manages Others:	
Number of Vacancies:	1		

Please Send the Application to:

Name:	Spirit Lake Human Resource Department	Email:	katerid@spiritlakenation.com or mkeo@spiritlakenation.com
Address:	P.O. Box 97	State	North Dakota
City:	Fort Totten, North Dakota	Zip/Postal Code:	58335
Phone:	701-381-0204 or 701-381-0864	Fax:	701-766-1272

Application Procedure	Complete application/Completed resume/Application materials must clearly explain how experience and education are related to minimum qualifications and job duties. Copy of Credentials /License/Copy of college transcripts/copy of valid driver's license/Names, addresses, phone numbers and permission to contact three references/If seeking Indian Preference a copy of Tribal Enrollment must be attached/ If seeking Veteran's preference must include Form DD214/Authorization signature will be required for background check and drug testing.
------------------------------	---