



Spirit Lake Tribe  
P.O. Box 359  
Fort Totten, North Dakota 58335  
[mkeo@spiritlakenation.com](mailto:mkeo@spiritlakenation.com)

<b>Job Title:</b>	<b>Water Operator I</b>	<b>Open Date:</b>	<b>May 14, 2025</b>
<b>SL Program:</b>	<b>Water Resource</b>	<b>Close Date:</b>	<b>Until Filled</b>

**Position Summary: The Water Operator is responsible for the successful operation of the Spirit Lake Tribe's Water Treatment plant and distribution system.**

**Major Duties:**

- To provide operation and maintenance of all water infrastructures on the Spirit Lake Tribe
- Performs duties related to water infrastructure, repairs water lines, repairs valve and fire hydrants.
- Reads meters, monitors pump.
- Ensures that the Water Treatment plant is operational and maintained.
- Ensures the potable water on the Spirit Lake Tribe is safe and drinkable.
- Provide aide to other departments as assigned and perform work order request in a timely and professional manner.
- Individual will maintain a regular inspection schedule of the water distribution system, equipment and facilities.
- Maintain up to date and accurate records and daily logs of operating conditions of the water distribution system.
- Inspect and monitor any and all work done by others contractual or otherwise for the purpose of performing routine maintenance or repairs in maintaining the water system.
- Ability to follow and understand technical instructions and direction.
- On call 24/7 to respond to emergency situations affecting the water system.

**Qualifications**

- Must have or be willing to get water distributions and treatment certification level 1 and work on certification level 2.
- Two years' experience in the repair/maintenance of electrical, hydraulics, welding, plumbing, construction, pipeline installation and mechanical equipment and machinery.
- High school diploma.
- Must be able to operate various types of equipment including backhoe, mini excavator, skid steer.
- Applicant must possess excellent management and organizational skills.

- Comprehensive knowledge of policies, practices and concepts of the Spirit Lake Tribe Water Management.
- Provides information and responds to inquiries in person and over the telephone.
- Must possess and maintain a current, active and unrestricted ND Driver's license through course of employment, insurable under SLT driving policy.
- Applicant must be dependable and able to work unsupervised.
- Computer knowledge and proficiency required.
- Must submit to an Alcohol/Drug Screen and random testing as per SLT Policy.

<b>Job Location:</b>	Spirit Lake Water Resource Building	<b>Company Industry:</b>	Water Resource
<b>Job Role:</b>	Operator	<b>Supervisor:</b>	Water Resource Director
<b>Employment Status:</b>	Full- time	<b>Managers Others:</b>	No
<b>Grade:</b>	13		
<b>Number of Vacancies:</b>	1		
<b>Please Send Application to:</b>			
<b>Name:</b>	Spirit Lake Human Resource Dept	<b>Email:</b>	<a href="mailto:bl.snider@spiritlakenation.com">bl.snider@spiritlakenation.com</a> or <a href="mailto:mkeo@spiritlakenation.com">mkeo@spiritlakenation.com</a>
<b>Address:</b>	P.O. Box 97	<b>State</b>	North Dakota
<b>City:</b>	Fort Totten, North Dakota	<b>Zip/Postal Code:</b>	58335
<b>Phone:</b>	701-766-1203 or 701-766-1215	<b>Fax:</b>	701-766-1272
<b>Application Procedure</b>	Complete application/Completed resume/Application materials must clearly explain how experience and education are related to minimum qualifications and job duties. Copy of Credentials /License/Copy of college transcripts/copy of valid driver's license/Names, addresses, phone numbers and permission to contact three references/If seeking Indian Preference a copy of Tribal Enrollment must be attached/ If seeking Veteran's preference must include Form DD214/Authorization signature will be required for background check and drug testing.		